

NCATA Standing Committee Charges

1. Ethics Committee

- a. Receive all complaints of unethical conduct and make recommendations for censure, suspension, or revocation of membership.
- b. Act as a fact-finding committee for the Board of Directors on all matters of censure, suspension, and revocation of membership.
- c. Establish the validity of any and all charges brought before the committee.

2. Finance Committee

- a. Develop and establish recommendations for guidelines for the preparation of all revenue, expenditures and capitol budgets, annually.
- b. Monitor cash flow, revenues, expenditures, and ensure proper external reporting requirements to comply with Internal Revenue Service, Federal, and any state or local requirements.
- c. Authorize and perform an internal audit to ensure proper compliance with established policies and procedures guidelines.
- d. Oversee and recommend financial planning of the NCATA investments
- e. Develop and recommend policies and procedures for the fiscal operation of the NCATA organization.
- f. Examine financial reports from the Treasurer.
- g. Review and analyze all budget requests from all formal organizational committees.
- h. Review fundraising projects to ensure compliance with State and Federal financial regulations.
- i. Provide support to the NCATA Treasurer.

3. Governmental Affairs Committee

- a. Act as NCATA liaison to the state legislature.
- b. Ensure the laws and rules governing the profession of Athletic Training are maintained and adjusted as the membership desires, consistent with the practice of athletic training.
- c. Work with the Public Relations Committee and the Secretary to promote efficient communication and publicity with the membership.
- d. Chair serves as the North Carolina representative to the District 3 (MAATA) Governmental Affairs Committee.

4. Honors and Awards Committee

- a. Identify individuals who qualify, solicit membership and awards eligibility.

5. Program Committee

- a. Encourage the continued professional development of each member.
- b. Serve the common interest of the members by providing a free exchange of information within the profession.
- c. Promote education programs for the NCATA.
- d. Coordinate the educational program at the Spring Symposium and Annual Business Meeting.

6. Public Relations Committee

- a. Responsible for communicating information with others allied health professions, the membership, and the general public.
- b. Chair serves as the North Carolina representative to the District 3 (MAATA) Public Relations Committee.

7. Reimbursement Committee

- a. Investigate reimbursement issues for Licensed Athletic Trainers in North Carolina.
- b. Advise the Board of Directors on matters relating to third party reimbursement.

8. Scholarship Committee

- a. Review all eligible candidates for scholarships.
- b. Rank order all eligible applicants on the scholarship criteria identified in the scholarship application for both the high school and college scholarship categories.

9. Secondary School Committee

- a. To establish and maintain liaison with:
 - i. NCATA Governmental Affairs Committee
 - ii. Medical Association of North Carolina's Sports Advisory Committee
 - iii. North Carolina Athletic Director's Association
 - iv. North Carolina High School Athletic Association
 - v. North Carolina Coaches Association
 - vi. Department of Public Instruction
- b. To promote common goals and to establish unity for the purpose of educating school board members, parent teacher organizations, sports team booster clubs, school administrators, athletic directors, coaches, and state legislators of the benefits of an athletic trainer who is employed by the school system.
- c. Chair serves as the North Carolina state representative to the District 3 (MAATA) Secondary Schools Committee.

10. Site Selection Committee

- a. Screens applicants and bids for future sites and prepares materials for review.
- b. Recommends to the Board of Directors sites to host annual Spring Symposium and Business Meeting.

11. Strategic Planning Committee

- a. Advise the Board of Directors on long-term issues.
- b. Develop a long-term planning strategy for the goals and objectives of the NCATA.